

Sparta Township Public Schools

Consent of Acceptable Use Policy for Students

In accepting an account on the Sparta Township School District computer network, I accept the responsibility of using the network in an appropriate manner. My signature, indicating that I have read and agreed to the Acceptable Use Policy, is necessary before access will be granted.

Acceptable Use Policy

Introduction

You have the privilege to receive a network account in the Sparta Township Educational Network. Among the advantages this gives you will be the ability to communicate with other schools, colleges, organizations and individuals around the world through the Internet and other electronic information systems and networks. This will allow you to reach out to many other people to share information, learn concepts and research subjects. These are significant learning opportunities to prepare you for the future.

With this educational opportunity also comes responsibility. It is important that you read the enclosed informed consent form, school district procedures and other material. When you are given an account and password to use on the computer, it is extremely important that the rules are followed. Inappropriate use will result in the loss of the privilege to use this educational tool, and other disciplinary action if appropriate.

The following guidelines are intended to help you use the network appropriately. If you do not follow our use policies listed here, your privileges of using the network may be withdrawn.

Procedures for Use and Proper Network Etiquette

Respect and practice the principles of community.

1. Communicate only in ways that are kind and respectful.
2. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
3. Report threatening or discomfoting materials to a teacher.
4. Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).

5. Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
6. Not use the resources to further other acts that are criminal or violate the school's code of conduct. These include, but are not limited to:
7. Gaming for non-academic purposes
8. Downloading large files without consent of the classroom teacher
9. Downloading music, video or other multimedia that is not pertinent to an approved school project.
10. Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Respect and protect the integrity, availability, and security of all electronic resources.

1. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any agencies or other networks that are connected to the Sparta Township Education Network. This includes, but is not limited to, the uploading or creation of computer viruses.
2. Do not use the network in such a way that you would disrupt the use of the network by other users.
3. Do not access personal email accounts unless it is vital to retrieve information or communication that is germane to a school project or assignment.
4. Do not attempt to access restricted files and directories.

Respect the Privacy and Security of yourself and others

1. Never post personal information on the web (including, but not limited to, last names, personal details including address or phone numbers, or photographs).
2. Use only your own assigned network account.
3. Do not share your password with others
4. Not view, use, or copy passwords, data, or networks to which you are not authorized.

Student's Initial: _____

Collaborative Technologies

Environments set up by teachers to prolong class discussions or to extend the reach of the classroom into a virtual environment (blogs, wikis, discussion boards, private chat rooms, class web portals), are also covered as part of Sparta Township Public Schools Acceptable Use Policy.

1. The use of collaborative software is considered an extension of your classroom. Therefore, any speech that is considered inappropriate in the

classroom is inappropriate in this environment. This includes, but is not limited to, profanity; racist, sexist or discriminatory remarks; personal attacks.

2. All links created in such environments to external websites must also fall under the guidelines provided regarding appropriate classroom materials.
3. All quotations, pictures and other copyrighted material must be adequately cited under the method chosen by your teacher and in accordance with all federal copyright laws.

Student's Initial: _____

Monitoring

1. The Sparta Township Board of Education and its delegates reserve the right to review the material on user accounts, internet access logs and file server space in order to make determinations on whether specific uses of the network are appropriate.
2. Teachers will also be granted read access to students network directories
3. You are encouraged to inform a responsible adult when you observe misuse of computers by other students.

Student's Initial: _____

Privilege

I understand the use of the Sparta Township Education Network is a privilege, not a right, and that inappropriate use may result in the suspension of those privileges. The Board of Education may deny me future computer privileges at all board facilities and I may be subject to further disciplinary actions as well as legal actions for inappropriate use or illegal actions.

Disciplinary action as a result of any violation of the regulations set forth in the Sparta Township Public Schools Acceptable Use Policy may include one or all of the following:

- Revoking of my access privileges to the Sparta Township Educational Network
- School disciplinary actions as outlined in Board of Education policies
- Legal action, including criminal prosecution
- Reimbursement of expenses.

Student's Initial: _____

As a user of the Sparta Township Public Schools computer network, I have read and agree to comply with the Sparta Township Public Schools Acceptable Use Policy.

Student Signature: _____ Date: _____

Student Name (please print): _____

Grade: _____

As a parent/guardian of the student signing above, I have reviewed the Acceptable Use Policy and grant permission for my child to access networked computer services.

Parent/Guardian signature: _____ Date: _____

Parent Guardian Name (please print): _____